

BURTONSAFES

THE SURE DEFENCE®



USER
INSTRUCTION GUIDE
Issue PR2

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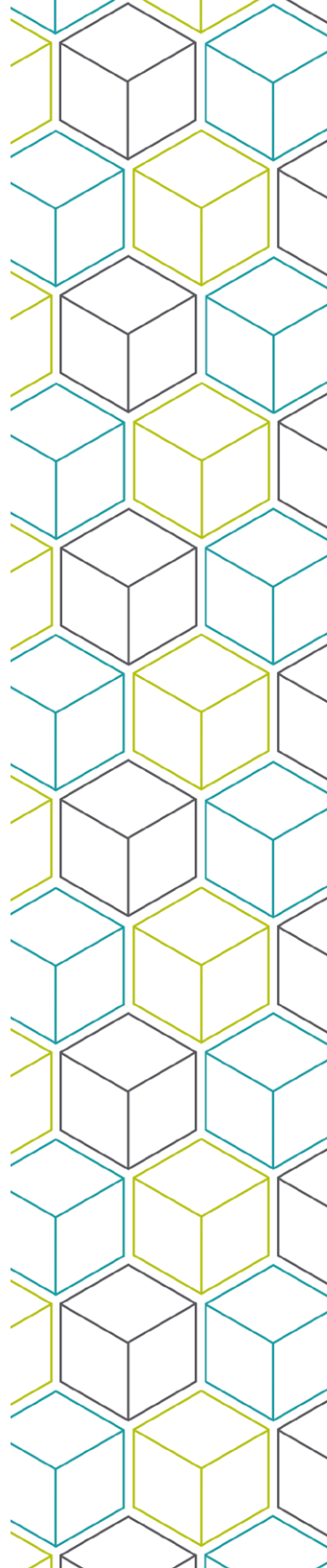
Who are Burton Safes?

Burton Safes is a specialist supplier of physical security solutions. Founded in 1990, near Huddersfield, we are proud of our Yorkshire heritage, whilst maintaining a global outlook.

We offer our customers a large range of products including safes, secure cabinets, vaults & secure rooms, security doors, grilles, key safes and locking systems. We also deliver bespoke solutions and 24/7 after sales service throughout the UK.

We believe passionately in the independent testing and certification of our products. We use some of Europe's best-known laboratories to rigorously test our products and to ensure production quality. As a result, our products are widely accepted by the UK Insurance Industry, Government and Secured by Design, the UK Police's Preferred Specification scheme.

We hope that you are satisfied with your recent purchase. If you need any assistance, please call us on 01484 663388 or email enquiries@burtonsafes.co.uk. Additionally, you can find lots of useful information in our website knowledge bank www.burtonsafes.co.uk





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USER INSTRUCTIONS - KEY LOCKING

ABOUT THE KEY LOCK

The safes are supplied with 2 keys. Keep the keys in a secure place - but not in the safe! If both keys are lost, the safe will have to be forced open.

Please note that the key will only fit inside the lock in one position. Do not force the key into the lock.



How to open the safe

- Insert the key into the key hole
- Turn the key clockwise until it stops
- Rotate the handle until the bolts are fully retracted
- Open the door

NOTE: If your safe has dual key locking you must unlock the top lock first. If you have a dual key and electronic locking safe, unlock the key lock first then follow the Burton Duo instructions in the booklet for the electronic lock.



How to close the safe

- Ensure that the bolts are fully retracted (if necessary rotate the handle)
- Gently push the door shut. Always ensure that there are no objects or people in the way of the closing door
- Turn the handle until the bolts are fully engaged
- Turn the key anti-clockwise until it stops
- Remove the key from the lock

USER INSTRUCTIONS - PS3 I0 LOCK

ABOUT THE LOCK

This lock requires a 6-digit code to open the lock. You can have a master code and up to 9 user codes. In order to activate the user codes, you will need the master code. The master code can't be deleted but you can remove user codes. The lock also features dual code opening and time delay opening.



How to open the safe

- Press the [ON] key
- Enter a valid 6-digit code (the factory default is '123456')
- Press the [ENTER] key
- Within 4 seconds, turn the handle clockwise until the stop position is reached
- Open the safe door

Incorrect Entry

- If an incorrect code has been entered, the red LED will flash
- After 3 incorrect entries, a penalty time of 1 minute will begin. During this time no other code entries can be made
- When the penalty time is over press the [ON] key
- Enter a valid 6-digit code

NOTE: Everytime an incorrect entry code is entered continuously the penalty time is extended for 2, 4, 8, up to the maximum of 16 minutes

How to close the safe

- Ensure that the bolts are fully retracted (if necessary rotate the handle clockwise to retract the bolts)
- Gently push the door shut. Always ensure that there are no objects or people in the way of the closing door
- Turn the handle anti-clockwise until the stop position is reached

Changing the master code

- Open the lock using a valid 6-digit master code
- Open the safe door
- Press the [ON] key
- Press the [ENTER] key
- Press key [1] followed by the [ENTER] key
- Enter the existing 6-digit master code (the factory default is '123456')
- Press the [ENTER] key
- Enter a new 6-digit code followed by the [ENTER] key
- Re-enter the new 6-digit code, then press the [ENTER] key to confirm

Activating a user code

(using the master code)

There are 9 user codes under the user numbers 1-9. To set up a user code, you need to input the user number first.

- Press the [ON] key
- Press the [ENTER] key
- Press key [2] followed by the [ENTER] key
- Enter the user number you want to set up, i.e. enter key [1] for user number 1 or key [2] for user number 2 and so on
- Press the [ENTER] key
- Enter the 6-digit MASTER code followed by the [ENTER] key
- Enter a new 6-digit code for your chosen user code
- Press the [ENTER] key
- Re-enter the new 6-digit user code, then press the [ENTER] key to confirm

Deleting a user code

(using the master code)

- Press the [ON] key
- Press the [ENTER] key
- Press key [0] followed by the [ENTER] key
- Enter the user number for the code you wish to delete, i.e. key [2]
- Press the [ENTER] key
- Enter the existing 6-digit MASTER code followed by the [ENTER] key

Changing a user code

(using a user code)

- Press the [ON] key
- Press the [ENTER] key
- Press key [3] followed by the [ENTER] key
- Enter the user number for the code you wish to change, i.e. key [2]
- Enter the existing 6-digit user code
- Press the [ENTER] key
- Enter a new 6-digit code followed by the [ENTER] key
- Re-enter the new 6-digit code, then press the [ENTER] key to confirm

Turning on the Dual Code function

The Dual Code function means that you will require 2 different codes to open the safe, the master code and any other user code. Ensure that you have at least one user code programmed in the lock as well as the master code before you turn on this function.

- Press the [ON] key
- Press the [ENTER] key
- Press key [7] followed by the [ENTER] key
- Enter the 6-digit master code followed by the [ENTER] key

Turning off the Dual Code function

- Press the [ON] key
- Press the [ENTER] key
- Press key [8] followed by the [ENTER] key
- Enter the 6-digit master code followed by the [ENTER] key

Opening the safe with the Dual Code function

- Press the [ON] key
- Press key [0] followed by the [ENTER] key
- Enter the 6-digit master code followed by the [ENTER] key
- Within 1 minute enter a user number i.e. press key [2], followed by the [ENTER] key
- Enter the 6-digit user code for that user followed by the [ENTER] key

- Within 4 seconds, turn the handle clockwise until the stop position is reached
- Open the safe door

Programming the Time Delay

A Time Delay is the time you have to wait in between the entry of your code and the opening of your safe. An Open Window is the amount of time you have to open your safe after the time delay. For example, if you wanted a 30 minute Time Delay and a 9 minute Open Window, this would mean that once you have entered a valid 6-digit code, you have to wait 30 minutes before you can open the safe door. After 30 minutes you will have 9 minutes to open the safe door. If you wait longer than 9 minutes, you have to start the process again. In this lock you can program a Time Delay from 1 - 99 minutes and an Open Window of 1 - 9 minutes.

- Press the [ON] key
- Press the [ENTER] key
- Press key [6] followed by the [ENTER] key
- Enter the 6-digit master code followed by the [ENTER] key
- Enter the 3 digits for your Time Delay and Open Window, i.e. [3][0][9] (this would be for a 30 minute Time Delay and a 9 minute Open Window)
- Press the [ENTER] key

How to remove the Time Delay

- Press the [ON] key
- Press the [ENTER] key
- Press key [6] followed by the [ENTER] key
- Enter the 6-digit master code followed by the [ENTER] key
- Enter [0][0][0]
- Press the [ENTER] key

Opening the safe with the Time Delay

- Press the [ON] key
- Enter a valid 6-digit code
- Press the [ENTER] key
- Wait for the Time Delay to finish. An acoustic signal will sound when the Time Delay is over, i.e. 30 minutes
- Re-enter the same 6-digit code during the Open Window
- Press the [ENTER] key

Power supply / Battery change

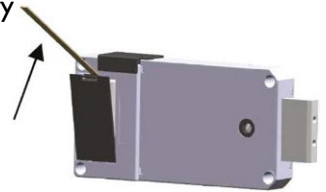
A series of beeps indicates that the battery is weak and must be replaced.

- Only use 9V ALKALINE batteries with this lock
- Burton Safes recommend the Duracell brand

To change the battery, you will need to open the safe and remove the plate on the back of the door with a small screwdriver.

Press the catch on the top edge of the battery cover with a screwdriver and lever off the battery lid. Pull the battery out carefully until the battery clip is visible. Release the battery from the clip and replace. When the new battery is in place, re-engage the lid.

Please ensure that the cable is not damaged.



Emergency power supply

- If the safe has run out of power hold a 9V Duracell battery to the front of the lock against the + and - connectors
- While keeping contact at all times with the battery, press the [ON] key
- Enter a valid 6-digit code followed by the [ENTER] key
- Within 4 seconds, turn the handle clockwise until the stop position is reached
- Once inside the safe, follow the above instructions to change the battery



USER INSTRUCTIONS - BURTON DUO LOCK (SWING BOLT)

ABOUT THE LOCK

This lock requires a 6-digit code to open the lock. You can have 2 different codes on this lock, the master code and the secondary code. This lock can also have a time delay activated of 1-99 minutes and an open period of 1-19 minutes.



How to open the safe

- Enter a valid 6-digit code (the factory default is '123456')
- If the code has been entered correct the lock will beep twice
- Within 3 seconds turn the handle to the open position
- Open the safe door

Incorrect Entry

- If an incorrect code has been entered, it will be followed by a long beep
- After 4 incorrect entries, a penalty time of 5 minutes will begin. During this time, no other code entries can be made
- When the penalty time is over enter a valid 6 digit code

NOTE: 2 more consecutive invalid codes will restart an additional 5 minutes penalty time

How to close the safe

- Ensure that the bolts are fully retracted (if necessary rotate the handle clockwise to retract the bolts)
- Gently push the door shut. Always ensure that there are no objects or people in the way of the closing door
- Turn the handle bar anti-clockwise until the stop position is reached

Activating the secondary code

(using the master code)

- Press and hold key [1] until the lock beeps twice
- Enter the 6-digit MASTER code
- Now enter a 6-digit code for the SECONDARY code; the lock will beep twice
- Enter the 6-digit code for the secondary code again to confirm. The lock will beep twice and the code is set

Deleting the secondary code

(using the master code)

- Press and hold key [3] until the lock beeps twice
- Enter the 6-digit master code
- The secondary code is now deleted

Changing your code

- Unlock and open the safe door
- Press and hold key [0] until the lock beeps twice
- Enter the current 6-digit code of the user you wish to change (master or secondary) the lock will beep twice
- Now enter the new 6-digit code, the lock will beep twice
- Enter the new 6-digit code again to confirm; the lock will beep twice. The code has now been changed for that user

NOTE: if there are any code entry errors, they will be followed by a long beep. The old code will remain valid and you can repeat the steps.

Programming the time delay and open window

A time delay is the time you have to wait in between the entry of your code and the opening of your safe. An open window is the amount of time you have to open your safe. For example, if you wanted a 30 minute time delay and a 10 minute open window, this would mean that once you have entered a valid 6-digit code, you have to wait 30 minutes before you can open the safe door. After 30 minutes you will have 10 minutes to open the safe door. If you wait longer than 10 minutes, you have to start the process again.

- Press and hold key [9] until the lock beeps twice
- Enter the 6-digit master code
- Now enter the desired time delay and open window length, i.e. for a 30 minute time delay and 10 minute open window, enter: 3010
- The lock will beep twice
- Enter the time delay and open window again to confirm. The lock will beep twice. The time delay and open window are now set

How to open the safe with the time delay active

- Enter a valid 6-digit code. If the code is entered correctly, the lock will beep twice
- When the time delay begins, the LED will flash every 2 seconds
- Once the time delay ends the open window will begin. During the open window, the lock will beep once every 2 seconds
- During this time, turn the handle to the open position and open the safe door

How to change / remove the time delay active

- Enter a valid 6-digit code, if the code is entered correctly the lock will beep twice
- When the time delay begins the LED will flash every 2 seconds
- Once the time delay ends the open window will begin
- During the open window, follow the steps of programming the time delay to change time length
- To remove the time delay, you need to enter 0001 as the time delay and open window length

Current supply / battery change

A series of beeps indicates that the battery is weak and must be replaced. Only use a 9V ALKALINE battery. (Burton Safes recommend the Duracell brand).

The batteries are located in the bottom of the lock. Remove the battery cover and carefully take out the battery. Unclip the wire and replace the battery. Take care when changing batteries to ensure that no cables are damaged.

USER INSTRUCTIONS - FIRE RESISTANT FILLING CABINETS

ABOUT THE LOCK

This lock requires a 6-8 digit code to open the lock. You can have 2 different codes on this lock- the master code and the secondary code. This lock can have a time delay and open window activated. The time delay can be 1-99 minutes long and the open window can be 1-9 minutes long.



How to open the safe

- Press the [ON] key
- Enter a valid 6-8 digit code (the factory default is '123456')
- Press the [#] key
- Press the button next to the keypad to release the lock
- Open the drawer within 5 seconds

How to close the safe

- Close the drawer and press the button next to the keypad

Changing the master code

- Press the [#] key
- Press key [1] followed by the [#] key
- Enter the existing 6-8 digit master code
- Press the [#] key
- Enter a new 6-8 digit code followed by the [#] key
- Re-enter the new 6-8 digit code, then press the [#] key to confirm

Activating the secondary code

(using the master code)

- Press the [ON] key
- Press the [#] key
- Press key [2] followed by the [#] key
- Enter the 6-8 digit master code followed by the [#] key
- Enter a 6-8 digit code for the secondary code
- Press the [#] key
- Enter the 6-8 digit secondary code again followed by the [#] key to confirm

Deleting the secondary code

- Press the [ON] key
- Press the [#] key
- Press key [0] followed by the [#] key
- Enter the 6-8 digit master code followed by the [#] key

Changing the secondary code

- Press the [ON] key
- Press the [#] key
- Press key [3] followed by the [#] key
- Enter the 6-8 digit secondary code followed by the [#] key
- Enter a new 6-8 digit code for the secondary code
- Press the [#] key
- Re-enter the new 6-8 digit code followed by the [#] key to confirm

Turning the keypad sound on/off

- Press the [ON] key
- Press the [#] key
- Press key [5] followed by the [#] key
- Enter the 6-8 digit master code followed by the [#] key

Programming the time delay and open window

A time delay is the time you have to wait in between the entry of your code and the opening of your safe. An open window is the amount of time you have to open your safe. For example, if you wanted a 30 minute time delay and a 5 minute open window, this would mean that once you

have entered a valid 6-8 digit code, you have to wait 30 minutes before you can open the safe door. After 30 minutes, you will have 5 minutes to open the safe door. If you wait longer than 5 minutes, you have to start the process again.

- Press the [ON] key
- Press key [6] followed by the [#] key
- Enter the 6-8 digit master code followed by the [#] key
- Now enter the desired time delay and open window length, i.e. for a 30 minute time delay and 5 minute open window, enter 305
For a 5 minute time delay and 5 minute open window enter 055

Deleting the time delay and open window

- Press the [ON] key
- Press the [#] key
- Press key [6] followed by the [#] key
- Enter the 6-8 digit master code followed by the [#] key
- Enter [0][0][0]. The time delay is now deleted

Opening the safe with time delay and open window

- Press the [ON] key
- Enter a valid 6-8 digit code
- The time delay has started. A red LED flash and acoustic signal will happen every 5 seconds
- When the time delay is over the open window will begin. During the open window, a green LED will flash with an acoustic signal every 5 seconds
- During the open window, re-enter a valid 6-8 digit code and push the button to release the lock
- Open the drawer within 5 seconds

Current supply / battery change

Low power is shown by the red LED flashing and a quintuple acoustic signal. The battery cover is located at the bottom of the lock. Remove the battery cover and carefully take out the battery. Unclip the wire and replace the battery. Take care when changing batteries to ensure that no cables are damaged.

NOTE: You can not change your code while the lock has low power. However you can still open the lock

USER INSTRUCTIONS - FIREBRAND

ABOUT THE LOCK

This lock requires a 4-6 digit code to open the lock. You can have 2 different codes on this lock, the master code and the secondary code. The secondary code must be activated, you will need the master code to activate the secondary code. The master code can't be deleted but you can remove the secondary code.



How to open the safe

- Press the [*] key
- Enter a valid 4-6 digit code (the factory default is '123456')
- Press the [ENTER] key
- While the green LED is flashing, turn the handle counter clockwise until it stops and open the safe door

Incorrect entry

- An incorrect code entry will be followed by a red LED flash and 3 acoustic signals
- After 3 wrong entries, a penalty period of 5 minutes will begin; this is indicated by the red LED flashing every 5 seconds
- After the 5 minute penalty time, you can try again

How to close the safe

- Ensure that the bolts are fully retracted (if necessary rotate the handle clockwise to retract the bolts)
- Gently push the door shut. Always ensure that there are no objects or people in the way of the closing door
- Turn the handle clockwise until the stop position is reached

Changing the master code

- Press the [*] key
- Press the [ENTER] key
- Press key [1] followed by the [ENTER] key
- Enter the existing 4-6 digit master code followed by the [ENTER] key

- Enter a new code for the master code followed by the [ENTER] key
- Re-enter the new code followed by the [ENTER] key to confirm

Activating / changing the secondary code

(using the master code)

- Press the [*] key
- Press the [ENTER] key
- Press key [2] followed by the [ENTER] key
- Enter the MASTER code followed by the [ENTER] key
- Enter a new 4-6 digit code for the SECONDARY code followed by the [ENTER] key
- Re-enter the new code followed by the [ENTER] key to confirm

Changing the secondary code

(using the secondary code)

- Press the [*] key
- Press the [ENTER] key
- Press key [3] followed by the [ENTER] key
- Enter the existing secondary code followed by the [ENTER] key
- Enter a new 4-6 digit code for the secondary code followed by the [ENTER] key
- Re-enter the new code followed by the [ENTER] key to confirm

Deleting the secondary code

(using the master code)

- Press the [*] key
- Press the [ENTER] key
- Press key [0] followed by the [ENTER] key
- Enter the master code followed by the [ENTER] key

Current supply / battery change

A series of beeps indicates that the battery is weak and must be replaced. The lock requires 4x AAA batteries. (Burton Safes recommend the Duracell brand). The battery cover is located at the bottom of the keypad. Take care when changing batteries, to ensure that no cables are damaged.

FIXING GUIDE

When fixing your safe, it is important that it is fitted against a solid wall or concrete floor.

To fit your safe, identify the bolt that you have been provided with. Use the table below to find out the size of drill and fixing hole you need to make. Follow the instructions below to fit your safe. For more information and guidance visit our website or youtube page.

- 📍 www.burtonsafes.co.uk
- 📍 www.youtube.co.uk/user/BurtonSafes

BOLT	DRILL DIAMETER	MINIMUM DRILL DEPTH	TIGHTENING TORQUE
	mm	mm	Nm
M10	8	170	40
M12	10	170	60
M14	12	150	80
M16	14	100	90



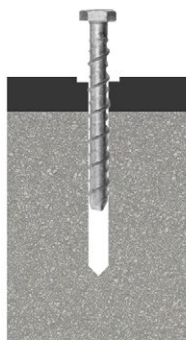
Mark a drill point to line up with where your safe will sit



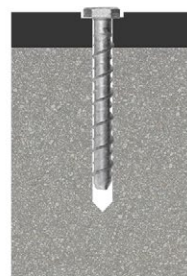
Drill a hole to the correct diameter and depth for the size bolt you have provided. The size will be on the top of the bolt or use the table as a guide.



Clean out dust and drilling debris from the hole



Line up the safe fixing hole and insert the bolt through the safe and into the concrete using a suitable impact wrench



Tighten the bolt with a torque wrench to the recommended torque

PRODUCT WARRANTY

Thank you for buying from Burton Safes.

Your new product carries a parts and labour warranty in respect of defects in materials and workmanship.* In order to register your warranty you will need the serial number from your product, this can be found both on the box and also on the product itself. You can activate your warranty by visiting our website, or if you prefer by giving us a call.

www.burtonsafes.co.uk/warranty

+44 (0) 1484 663388

*All our products carry a 2 year warranty as standard. UK consumers benefit from an extended 5 year warranty. Your warranty is only valid if it has been activated through our website or confirmed over the phone. For full details of your warranty, including our terms and conditions please visit our website.

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